



GLSML
GREATER LONDON
SOFTBALL
MIXED LEAGUE

Constitution

Contents

A) GLSML CONSTITUTION	2
1) NAME	2
2) FUNCTION	2
3) MEMBERSHIP	2
4) SUSPENSION, REFUSAL OR TERMINATION OF MEMBERSHIP	3
5) GENERAL MEETINGS.....	3
6) RULES OF PROCEDURE AT GENERAL MEETINGS	4
7) ELECTION OF OFFICERS TO GLSML COMMITTEE.....	4
8) MEMBERS OF THE GLSML COMMITTEE	5
9) PROCEDURE OF THE GLSML COMMITTEE	6
10) STANDING ORDERS AND RULES OF THE GLSML.....	6
11) SPECIAL AND STANDING COMMITTEES.....	6
B) Version Control	7

A) GLSML CONSTITUTION

1) NAME

The name of this League is the Greater London Softball Mixed League (GLSML).

2) FUNCTION

The GLSML is established to carry out the following functions:

- a) the promotion of softball in the Greater London area;
- b) the organisation, control and management of softball for its member teams in Leagues under its jurisdiction, in the Greater London area;
- c) liaison with the British Softball Federation, Baseball Softball UK and other official sporting bodies;
- d) liaison with other softball leagues;
- e) promoting and ensuring the highest standards of technical competence and safety in the game;
- f) upholding and enforcing the rules of the game.

3) MEMBERSHIP

Membership of the GLSML is open to all teams engaged in the sport of softball, provided they comply with this constitution, the rules of the game and the standing orders of the GLSML.

- a) Members may be admitted to the GLSML at the discretion of the GLSML committee (refusal will ordinarily not be exercised unless situations dictate).
- b) All applications for membership shall be submitted by the date set, and communicated to the members, by the GLSML Committee at the start of each season and accompanied by the appropriate annual membership fee, which shall thereafter be payable on demand. The league fee shall be waived for Youth Teams.
- c) Each member team shall appoint one representative to attend Special or Annual General Meetings: an appointed substitute representative may attend and vote at the meetings, provided the Chair is informed at the beginning of the meeting.
- d) All GLSML meetings are open unless otherwise provided.
- e) To represent the GLSML on any body, members must be a delegate of the GLSML. Delegates can only be appointed by the GLSML committee or by a majority vote at a General meeting.

- f) All member teams must affiliate to the British Softball Federation.
- g) All member teams must have two qualified umpires on their roster (qualified in line with the requirements set out in the Standing Orders) with the exception of teams in their first year of GLSML membership if they enter the Minors league, and youth teams.

4) SUSPENSION, REFUSAL OR TERMINATION OF MEMBERSHIP

- a) The GLSML, acting via the GLSML committee, shall be entitled to:
 - i. refuse any application for membership on the grounds that such an admission would be prejudicial to the interests of the GLSML;
 - ii. refuse renewal of any existing membership or terminate any membership provided that the team representative concerned shall have the right to be heard by the full GLSML committee before a final decision is made. The team may apply for reinstatement at a General Meeting;
 - iii. require the replacement of any representative of the team concerned

Any GLSML member team who fails to pay its fees by the date set, and communicated to the members, by the GLSML Committee at the start of each season shall forfeit its right to representation on the committee and at General Meetings and the team will be barred from taking part in any event until such fees are paid. Game points are void until League fees are paid in full.

- b) All players and officials of teams under suspension or disqualification shall be barred from taking part in any match under the control of the GLSML.
- c) Any member team not registering the required number of qualified umpires prior to the start of the season may have their membership suspended, at the discretion of the Committee. Refusal to supply umpires may result in termination of membership.

5) GENERAL MEETINGS

- a) Annual General Meeting (AGM)

The AGM shall be held each year at such time and place as determined by the GLSML committee. At each AGM the following business shall be conducted:

- (i) receive and confirm minutes of the previous AGM;
- (ii) presentation of accounts of the GLSML for the previous year;
- (iii) receive the Director's report of the work done of the previous year;
- (iv) election of officers;
- (v) make, amend, rescind the constitution;
- (vi) make, amend or rescind any standing orders/rules;

- (vii) any other business brought before the meeting which has been submitted in writing and in the hands of the Secretary not less than seven days prior to AGM, and any other business deemed relevant by the Director.

b) Extraordinary General Meeting (EGM)

An EGM may be called upon the written demand of:

- (i) 20% of the membership;
- (ii) the Director; or
- (iii) by a two thirds majority of the GLSML committee

When an EGM is called, a minimum of 21 days' notice will be given, stating the nature of the meeting. Seven days' notice may be given where the Director considers the nature of the business urgent and this timescale is not unreasonable.

6) RULES OF PROCEDURE AT GENERAL MEETINGS

- a) A minimum of 21 days' notice (or seven days in the case of Section 5.b. iii. of this Constitution) must be given to all member teams / representatives regarding the date, time and location of general meetings.
- b) The Director shall chair the meetings, or in their absence the Secretary or a nominee from and by the GLSML committee.
- c) Each member team shall designate one person to serve as team representative for all AGMs and EGMs. All representatives must register with the Secretary prior to the start of each meeting. An appointed substitute representative from the same team may attend and vote provided the Chair is informed at the beginning of the meeting. A committee member may act as a team representative except the Chair.
- d) Each member team shall have one vote.
- e) All votes shall be determined by a simple majority: in the event of a tie, the Chair may exercise a casting vote.
- f) The quorum shall be one-third or 15 such members whichever is the smaller.
- g) The Secretary shall keep minutes of meetings and record all proceedings and resolutions.

7) ELECTION OF OFFICERS TO GLSML COMMITTEE

- a) The members of the GLSML committee shall be drawn from the categories of membership as set out in clause 3 of this Constitution.
- b) The Committee will notify league members of the list of Committee positions in advance of the AGM and request nominations, to be sent in writing to the Secretary with a brief statement.

- c) The Secretary shall send all representatives a list of all nominations and statements not less than 7 days prior to AGM.
- d) The election of candidates to the GLSML committee shall be by paper ballot of all those present and entitled to vote.
- e) In the case of any positions for which no nominations have been received in advance of the AGM, nominations may be received at the meeting itself and must be seconded.

8) MEMBERS OF THE GLSML COMMITTEE

The GLSML committee shall consist of the following positions as a minimum:

- Director
- Secretary
- Treasurer
- Technical Officer
- Fixtures and Results Officer
- Communications Officer
- General Officer representing a Majors team
- General Officer representing a Minors team

A full list of committee positions will be set out in the Standing Orders, with positions to be reviewed annually and added, amended or removed in response to the changing needs of the league.

- a) All members of the GLSML committee must be elected annually at the GLSML AGM from a list of nominees, and shall hold office from election until the conclusion of the subsequent year's AGM.
- b) All the above members of the Committee are entitled to one vote each, except the Director who may exercise a casting vote on a tie.
- c) The GLSML committee may co-opt persons to fill any vacancies, which may arise during the year, such appointments to terminate at the end of the AGM or sooner as appropriate. Vacancies should be advertised to the league membership and co-opted members must be approved by a two-thirds majority at a quorate Committee Meeting.
- d) No members of the GLSML committee shall receive any remuneration from the GLSML. Reasonable expenses incurred in the carrying out of GLSML activities will be reimbursed on approval; receipts etc. will be required.
- e) Any member of the GLSML committee may also be a direct supplier or an officer, director, paid worker or employee of a company supplying a paid service to GLSML, but must withdraw from and must not vote on any discussion involving activities which they or their company have a financial interest in.
- f) Any league committee decisions that will result in a change to the Standing Orders or Rules Governing Play and that will also affect and/or impact only one group as opposed to the entire league (e.g. Majors or Minors) will only be voted on by the general officers.

9) PROCEDURE OF THE GLSML COMMITTEE

- a) The Director shall act as Chair to the Committee: in the director's absence they shall nominate another member of the Committee.
- b) The Secretary should give 14 days' notice of any meeting of the GLSML committee; in an emergency the Director may call a meeting at 4 days' notice.
- c) The quorum at any meeting shall be one third or 6 of those members of the Committee entitled to vote at a meeting, whichever is the smaller.
- d) All members of the GLSML committee as listed in Section 8 above shall be entitled to vote, any matters arising determined by a simple majority. In the event of a tie, the Chair shall have a casting vote.
- e) Members may abstain from voting but no member shall have the power to veto.

10) STANDING ORDERS AND RULES OF THE GLSML

The Standing Orders and Regulations Governing Play do not form part of the Constitution. The Committee has the power to adopt, issue and vary Standing Orders and Regulations Governing Play and these shall come into force immediately provided they have been approved by the Committee at a Committee Meeting.

11) SPECIAL AND STANDING COMMITTEES

The GLSML committee may appoint sub-committees, as it may deem necessary, to deal with the matters of the GLSML. The proceedings of all such committees shall report to the GLSML committee.

B) Version Control

For purposes of version control and tracking, the following outlines recent changes to the Constitution.

Year	Summary of changes
2007	Creation of a Development Officer role (Section 8)
2008	No changes
2009	No changes
2010	a) Umpire exclusion now limited to new GLSML Minors teams and Youth teams. New GLSML Majors teams must always provide 2 umpires. (Section 3h) b) Three (3) General Officers to be replaced by two (2) General Officers from each of the Majors and Minors groups – resulting in four (4) General Officers in total. (Section 8) c) New section added to clarify voting procedure for issues affecting only one group within the league (Section 8f)
2011	No changes
2012	Pending (unclear from records whether changes were made)
2013 – 2016	Records unclear but no version of Constitution found more recent than 2012 version
2017	Minor grammatical changes throughout (5) Removed implication audited accounts are required (7) Simplified nomination process (8) Committee roles – full list moved to Standing Orders. New requirement to advertise committee vacancies, two thirds majority of committee to vote co-opted members, co-opted members can vote.